



Purpose

This is an easy read version of Sirv's [Choice Advocacy and Control Policy](#) which helps Sirv follow the NDIS rules about supporting people to be independent and make their own choices.

What We Want to Achieve

Sirv wants to make sure everyone can make their own decisions, have control over their support, and live as independently as possible.

Important Words

SIRV: The organisation that supports you.

Client: You, the person receiving support.

Worker: People who work at Sirv, including volunteers and staff.

Advocate: A person who helps you speak up and make decisions.

NDIS Quality Indicators

Sirv aims to show the following:

- You can make your own decisions and be independent.
- We will help you understand your options in a way that makes sense to you.
- You have the right to take risks and make your own choices.
- We respect your privacy and relationships.
- You have time to think about your decisions and ask for help if needed.
- You can have an advocate (someone who helps you speak up).

Who Must Follow This Policy

This policy applies to all staff and workers at Sirv, including volunteers and contractors.



Other Important Documents

This policy should be read along with other important documents that Sirv uses to meet NDIS standards.

What We Believe In

Everyone deserves respect and dignity.

You should be able to make your own choices about your life.

You should be able to take part in your community.

You have the right to privacy.

We will help you if you want to make a complaint.

How We Will Support You

Giving Information to Help You Make Choices

We will give you information that helps you make decisions about your support. This includes:

- A booklet that explains your rights and services we offer.
- A form where you can tell us what support you need and what your goals are.
- A privacy form to protect your personal information.
- A form to ask for an advocate if you need one.
- A form to give feedback or make a complaint.
- Communicating Clearly

We will talk to you in a way you understand. This includes:

- Using simple and clear language.
- Listening to what you say and answering your questions.
- Providing interpreters or using bilingual staff if needed.



Helping You Lead Your Support

- We will help you take charge of your support. This means:
- Asking you what is important to you.
- Respecting your decisions and choices.
- Helping you involve your family, friends, or advocate if you want.

Supporting You to Make Informed Choices

We respect your right to make decisions about your life. We will help you:

- Explore your strengths and interests.
- Understand your rights and responsibilities.

Taking Risks (Dignity of Risk)

If you want to make a decision that involves risk, we will:

- Help you understand the risks.
- Support you to take safe risks if that's what you choose.

Respecting Your Privacy and Choices

We respect your right to have relationships and express your sexuality. This means:

- We won't judge you for your choices.
- We will protect your privacy.

Giving You Time to Think About Your Choices

We will give you as much time as you need to think about your options and ask for help if needed.



Providing Access to Advocacy

We will support you in finding an advocate to help you if you need one.

Keeping Your Information Private

Your information will only be shared with your permission and to help you get the support you need.

Feedback

We welcome any feedback from you or others about how we can improve our services.